



FAMILY FUNCTION REQUEST FORM

TO: Board of Officers of _____ Lodge No. _____

FROM: _____ MID: _____

I hereby request rental/usage of the lodge hall for the following family function: (circle as appropriate) Wedding - Wedding Reception - Birthday Party - Anniversary Party - Reception - Bridal Shower - Baby Shower - Bachelor Party - Family Reunion For Immediate Family - Other legitimate family function : _____

Note: Other than legitimate family functions by members, all rentals or letting of the lodge hall involving participation by non-members requires a dispensation from the Chief Compliance Office.

DATE: _____ HOURS: _____

NAME OF IMMEDIATE FAMILY MEMBER FUNCTION BEING HELD FOR: _____

RELATIONSHIP TO MEMBER _____

I UNDERSTAND THAT IN ACCORDANCE WITH THE GENERAL LAWS OF THE LOYAL ORDER OF MOOSE, THE APPROVAL OF THIS REQUEST IS SUBJECT TO THE FOLLOWING RESTRICTIONS:

1. The social quarters shall be closed to non-members.
2. There shall be no cash bar.
3. I must pay for all food, beverages and other financial obligations generated by this function.
4. Non-members may not make any purchases or spend any money in the lodge.
5. The lodge shall furnish a bartender (if a bartender is used) who shall have complete control of the dispensing of beverages.
6. An officer or lodge employee will be present at all times who shall be responsible for maintaining decorum.

Signature of Member

Date

Action by the Board of Officers:

APPROVED

NOT APPROVED

President

Administrator

Date

Copy to:

Member
Calendar Scheduling
Social Quarters Manager
Board of Officers' Minutes

Reason(s) for disapproval:

